AGENDA ITEM
CA26

# AGENDA PLACEMENT FORM

Send to: ccagenda@johnsoncountytx.org

**Date:** 8.6.2026

**Meeting Date:** 8.24.2026

**Submitted By:** Joy Adams

**Department:** Elections

**Signature of Elected Official/Department Head:**

Joy Adams

**Court Decision:**
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

8.24.2026

**Description:**

Consider approval of the Election Agreement between Johnson County and the Johnson County Central Appraisal District for the November 3, 2026 General Election.

(May attach additional sheets if necessary)

**Person to Present:** Joy Adams

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one) ☑ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 3 minutes

**Session Requested:** (check one)

☐ Action Item ☑ Consent ☐ Workshop ☐ Executive ☐ Public Announcement

**Check All Departments That Have Been Notified:**

☑ County Attorney ☐ IT ☐ Purchasing ☐ Auditor

☐ Personnel ☐ Development Services ☐ Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email**

**Approved in CC on 9/11/2023**

*ELECTION AGREEMENT*
**FOR JOHNSON COUNTY AND CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY**
**NOVEMBER 3, 2026**

**THIS AGREEMENT is made and entered into this 9th day of July 2026, by and between the COUNTY OF JOHNSON, TEXAS, acting by and through the Johnson County Elections Administrator (hereinafter referred to as "COUNTY") and CENTRAL APPRAISAL DISTRICT of JOHNSON COUNTY, acting by and through its Executive Director or his designee (hereinafter referred to as "SPECIAL DISTRICT").**

**WHEREAS, the COUNTY will be conducting the "SPECIAL DISTRICT" General/Special Election on November 3, 2026, for registered voters of Johnson County, Texas residing within Special District; and**

**WHEREAS, pursuant to Sec. 31.093, Texas Elections Code, the County Elections Administrator is required to enter a contract with SPECIAL DISTRICT to conduct and furnish election services for November 3, 2026, General/Special Election of SPECIAL DISTRICT: and**

**WHEREAS, SPECIAL DISTRICT desires that the Johnson County Elections Administrator conduct and coordinate this election; NOW THEREFORE,**

**FOR AND IN CONSIDERATION of the mutual project referenced herein, the parties hereto agree to hold an election on November 3, 2026, from 7:00 a.m. until 7:00 p.m., in accordance with Section 271.002, Texas Election Code, and that said election to be conducted pursuant to the terms of this agreement.**

## I. AGREEMENT

**GENERAL TERMS:**

1.01 On November 3, 2026, the election shall be held from 7:00 AM until 7:00 PM, that day, at the location listed on Exhibit B.

1.02 The political subdivision participating in the election on November 3, 2026, shall have and use the election Judges and ES&S Express Vote voting equipment.

## II. JOHNSON COUNTY

2.01 The COUNTY agrees to coordinate, supervise, and conduct the Election, pursuant to the provisions of the Texas Election Code unless specifically provided otherwise in this Agreement with the understanding that the Election is only for the registered voters of Johnson County, Texas residing within the SPECIAL DISTRICT.

2.02 The Elections Administrator shall perform the following duties:

a. Designate voting locations and contact the owners or custodians of public (or if unavailable, private) buildings and arrange for their use. Such voting locations shall be furnished to SPECIAL DISTRICT as soon as possible.

b. Appoint, notify with the writ of election, and train the presiding judges and alternate judges and clerks.

c. Compensate election judges, alternate judges and clerks.

d. Transport voting equipment to and from each polling location.

e. Rent, if necessary, voting locations.

f. Provide the election judges with lists of registered voters.

g. Preparation of programs and test materials for tabulation of the ballots to be used with electronic voting equipment in accordance with the provisions of the Texas Election Code and of this Agreement.

h. Publish notice of the date, time, and place of the testing of the electronic tabulation equipment and conduct such testing.

## III. EARLY VOTING AND ELECTION DAY VOTING

3.01 Early Voting by Personal Appearance

a. The Elections Administrator, Joy Adams, shall serve as Early Voting Judge for the SPECIAL DISTRICT General/Special Election, and other judges and clerks shall be appointed by her as needed.

b. Early Voting by personal appearance shall be conducted at the locations listed on Exhibit A.

c. Early Voting by personal appearance will begin on October 19, 2026, and will end on October 30, 2026, including weekend voting on Saturday and Sunday.

d. Temporary extended hours at those sites listed as in sec: 85.005 of the Election Code.

3.02 Early Voting by Mail:

a. The COUNTY shall be responsible for early voting ballot requests by mail.

b SPECIAL DISTRICT shall forward any requests by mail applications to the COUNTY.

c. The COUNTY shall be responsible for all preparation of mail ballots including mailing ballots to voters.

3.03 The Ballot Board Judge for the SPECIAL DISTRICT shall be as designated by the COUNTY. The Early Voting Ballot Board's duties will include:

(1) Serve as Signature Verification Committee
(2) Prepare the mail ballots for tabulation.
(3) Convene to count provisional ballots and late ballots from out of the country, if any. (9th day after Election Day).

3.04 Election Day Voting:
The COUNTY shall be responsible for the following:

a. Procure, prepare, and distribute supplies and the ES&S Express Vote and other election equipment for personal appearance on Election Day.

b. Procure, prepare, and distribute Election Day supplies, tables, chairs if needed, and equipment, including ballots.

c. Supervise the handling and disposition of election returns, tabulate unofficial returns, and assist in preparing the tabulation for the official canvass.

d. Prepare the canvass report after all precincts have been counted and make available a copy of the appropriate part of the tabulation report.

e. Conduct the manual count.

3.05 Serve as custodian of election records and store election records as provided by Section 66.058 of the Texas Election Code for a period of 22 months.

## IV. SPECIAL DISTRICT

SPECIAL DISTRICT shall have the following responsibilities in conducting this election on November 3, 2026.

4.01 Prepare any election orders, resolutions, notices, and other pertinent documents for adoption for execution by the appropriate officer; and take all actions required by law for calling the election, handling contests, canvassing the returns, and declaring the results of the election.

4.02 Prepare and publish information for the required election notice.

4.03 Deliver to the Elections Administrator the official wording, including Spanish translation, to be printed on the optical scan ballot. All documents must be delivered to the County Elections office by the 19th day of August 2026

4.04 Approve final optical scan ballot wording for content, form, and spelling.

4.05 Prepare and publish the Notice of Election, which is the required and described method of giving notice in accordance with the Texas Election Code (Sec 4.003(a) (1).

4.06 Provide maps and other reference guides.

4.07 Assist the Election Administrator with providing Election Personnel.

4.08 Pursuant to Texas Election Code Sec. 67.003, canvass the official results between the 3rd and 11th day following the election.

## V. PAYMENT FOR SERVICES

5.01 In consideration for the services and expenses provided by the County for conducting this election, the County shall be reimbursed for the optical scan ballots, ballot layout, media, coding the ES&S Express Vote equipment, DS950 tabulator, voting supplies, Election Judges, Clerks, Central Count, Ballot Board, a 10 % administration fee, and any other expenses listed on Exhibit C.

5.02 Should a recount be required, those costs associated with the recount, if any, shall be in accordance with the provisions of the Texas Election Code.

5.03 The official for parties to contact for all purposes shall be listed at the end of the Agreement. All notices and other deliveries under the Agreement shall be delivered to said individual so listed.

## VI. RUN-OFF ELECTION

6.01 In the event there is a run-off election, this Agreement shall be extended for the time necessary to conduct the run-off election and the SPECIAL DISTRICT and COUNTY agree to continue to perform their respective responsibilities as set forth in this Agreement as are applicable to a run-off election. SPECIAL DISTRICT will be responsible for all additional costs associated with the run-off election incurred by COUNTY. Any additional costs owed to COUNTY by SPECIAL DISTRICT will be invoiced by COUNTY and SPECIAL DISTRICT agrees to pay said invoiced amount within thirty (30) days of receipt of the invoice from COUNTY.

## VII. TERMINATION IF ELECTION IS CANCELED

7.01 In the event that the election is canceled due to all candidates being unopposed, County and SPECIAL DISTRICT agree that this Agreement will be terminated, and SPECIAL DISTRICT will owe a cancellation fee of $75.00 to be paid by SPECIAL DISTRICT within thirty (30) days of said cancellation.

**ACCEPTANCE:**

**On behalf of Johnson County Elections Administration, I hereby accept the terms of the Agreement.**
**Signed the** 24th **day of** August, **2026.**

**Joy Adams**
**Elections Administrator**
**Johnson County, Texas**

**On behalf of Central Appraisal District of Johnson County, I hereby accept the terms of this Agreement.**
**Signed the** 9th **day of** July, **2026.**

**Mitch Fast, Central Appraisal District of Johnson County, Executive Director/ Chief Appraiser**

**IN WITNESS WHEREOF, the above Agreement was adopted at a meeting of the Commissioner's Court of Johnson County on the** 24th **day of** August, **2026.**

**COUNTY OF JOHNSON**

**County Judge**
**Johnson County Commissioners Court**

**Officials for notice:**
**Joy Adams**
**Elections Administrator**
**Johnson County**
**P.O. Box 895**
**Cleburne, Texas 76033**

**Mitch Fast**
**Executive Director/Chief Appraiser**
**Central Appraisal District of Johnson County**
**109 N. Main St.**
**Cleburne, Texas 76033**

**November 3, 2026**
**Early Voting Locations**

| | |
|---|---|
| **Comm. Pct. 1:**<br>**Main:**<br>*(Comisario, Recinto 1)*<br>*(Primario)* | **Johnson County Elections**<br>***(Elecciones del condado de Johnson)***<br>103 S. Walnut St.<br>Cleburne, Texas 76033 |
| **Comm. Pct. 1:**<br>*(Comisario, Recinto 1)* | **Cleburne Conference Center**<br>***(Centro de Conferencias de Cleburne)***<br>1501 W. Henderson St.<br>Cleburne, Texas 76033 |
| **Comm. Pct. 1:**<br>*(Comisario, Recinto 1)* | **City Park Pavilion of Godley**<br>***(Pabellón del parque de la ciudad de Godley)***<br>104 E. Allen Ave.<br>Godley, Texas 76044 |
| **Comm. Pct. 2:**<br>*(Comisario, Recinto 2)* | **Burleson Sub-Courthouse**<br>***(Tribunal secundario de Bruleson)***<br>247 Elk Dr. Rm. 212<br>Burleson, Texas 76028 |
| **Comm. Pct. 2:**<br>*(Comisario, Recinto 2)* | **Burleson City Hall**<br>***(Ayuntamiento de Burleson)***<br>141 W. Renfro St.<br>Burleson, Texas 76028 |
| **Comm. Pct. 3:**<br>*(Comisario, Recinto 3)* | **Alvarado Sub-Courthouse**<br>***(Tribunal secundario de Alvarado)***<br>206 N. Baugh St.<br>Alvarado, Texas 76009 |
| **Comm. Pct. 3:**<br>*(Comisario, Recinto 3)* | **Pct. 3 Maintenance Facility**<br>***(Instalación de mantenimiento del Pct. 3)***<br>10420 E. FM 917<br>Alvarado, Texas 76009 |
| **Comm. Pct. 4:**<br>*(Comisario, Recinto 4)* | **Keene Community Center**<br>***(Centro Comunitario de Keene)***<br>1000 N. Old Betsy Rd.<br>Cleburne, Texas 76031 |
| **Comm. Pct. 4:**<br>*(Comisario, Recinto 4)* | **Venus Community Center**<br>***(Centro Comunitario Venus)***<br>210 Walnut St.<br>Venus, Texas 76084 |
| **Comm. Pct. 4:**<br>*(Comisario, Recinto 4)* | **Grandview Community Center**<br>***(Centro Comunitario Grandview)***<br>206 Criner St.<br>Granddview, Texas 76050 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 1 & 32 | **Chisholm Summit Community Church**<br>***(Iglesia Comunitaria Chisholm Summit)***<br>9705 CR 1016<br>Burleson, Texas 76028 |
| 2 | **True Life Church**<br>***(Iglesia Vida Verdadera)***<br>301 S. Main St.<br>Joshua, Texas 76058 |
| 3 | **Burleson Sub-Courthouse**<br>***(Sub-juzgado de Burleson)***<br>247 Elk Dr. Rm. 212<br>Burleson, Texas 76028 |
| 4 | **Christ Culture Church**<br>***(Iglesia Cultura de Cristo)***<br>640 NW Tarrant Ave.<br>Burleson, Texas 76028 |
| 5 | **Chisenhall Fellowship**<br>***(Beca Chisenhall)***<br>675 W. Hidden Creek Pkwy<br>Burleson, Texas 76028 |
| 6 & 15 | **Bono Baptist Church**<br>***(Iglesia Bautista Bono)***<br>6349 Bono Rd.<br>Godley, Texas 76044 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 7 | **Cana Church**<br>***(Iglesia Cana)***<br>2309 E. Renfro St.<br>Burleson, Texas 76028 |
| 8 | **Pct. 3 Maintenance Facility**<br>***(Centro de Mantenimiento del Recinto 3)***<br>10420 E. FM 917<br>Alvarado, Texas 76009 |
| 9 | **Sandflat Baptist Church**<br>***(Iglesia bautista Sandflat)***<br>4216 FM 4<br>Cleburne, Texas 76031 |
| 10 | **Alvarado Sub-Courthouse**<br>***(Tribunal secundario de Alvarado)***<br>206 N. Baugh St.<br>Alvarado, Texas 76009 |
| 11 | **Bethesda Baptist Church**<br>***(Iglesia Bautista Bethesda)***<br>100 W. Bethesda Rd.<br>Burleson, Texas 76028 |
| 12 | **Joshua Baptist Church**<br>***(Iglesia Bautista de Joshua)***<br>3231 SW Wilshire Blvd.<br>Joshua, Texas 76058 |
| 13 | **Lane Prairie Baptist Church**<br>***(Iglesia Bautista Lane Prairie***<br>412 CR 704<br>Joshua, Texas 76058 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 14 & 17 | **Hope Church**<br>***(Iglesia de la Esperanza)***<br>2125 N. Nolan River Rd.<br>Cleburne, Texas 76033 |
| 16 | **Cleburne Baptist Temple**<br>***(Templo Bautista de Cleburne)***<br>915 Country Club Rd.<br>Cleburne, Texas 76033 |
| 18 | **First United Methodist Church**<br>***(Primera Iglesia Metodista Unida)***<br>1300 W. Westhill Dr.<br>Cleburne, Texas 76033 |
| 19 | **St. Mark United Methodist Church**<br>***(Iglesia Metodista Unida San Marcos)***<br>1109 W. Henderson St.<br>Cleburne, Texas 76033 |
| 20 & 47 | **Booker T. Washington Community Center**<br>***(Centro de la Comunidad Booker T. Washington)***<br>100 Mansfield Rd.<br>Cleburne, Texas 76031 |
| 21 | **The Heights Church-Cleburne**<br>***(Iglesia de Heights-Cleburne)***<br>1315 E. FM 4<br>Cleburne, Texas 76031 |
| 22 | **Keene Community Center**<br>***(Centro Comunitario de Keene)***<br>1000 N. Old Betsy Rd.<br>Cleburne, Texas 76031 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 23 | **Rio Vista Civic Center**<br>***(Centro Civico de Rio Vista)***<br>201 S. Hwy 174<br>Rio Vista, Texas 76093 |
| 24 | **Comfort Inn & Suites Alvarado**<br>***(Alojamiento confortable Alvarado)***<br>400 Village Park Dr.<br>Alvarado, Texas 76009 |
| 25 | **Venus Community Center**<br>***(Centro Comunitario Venus)***<br>210 S. Walnut St.<br>Venus, Texas 76084 |
| 26 | **Grandview Church of Christ**<br>***(Iglesia de Cristo de Grandview)***<br>707 E. Criner St.<br>Grandview, Texas 76050 |
| 27 | **Grandview Community Center**<br>***(Iglesia de Cristo de Grandview)***<br>206 E. Criner St.<br>Grandview, Texas 76050 |
| 28 | **St. Anthony's Anglican Church**<br>***(Iglesia Angelical de San Antonio)***<br>129 Percifield Trl.<br>Alvarado, Texas 76009 |
| 29 & 48 | **Joshua HS South Trust Community Rm.**<br>***(Salon Comunitario Southtrust de Joshua HS)***<br>907 S. Broadway<br>Joshua, Texas 76058 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 30 | **City Park Pavilion of Godley**<br>***(Pabellón del parque de la ciudad de Godley)***<br>104 E. Allen Ave.<br>Godley, Texas 76044 |
| 31 | **The James Event Center**<br>***(El James Event Center)***<br>1524 S. Broadway St.<br>Joshua, Texas 76058 |
| 33 | **Prairie Vista Baptist Church**<br>***(Iglesia Bautista Prairie Vista)***<br>7725 CR 912<br>Godley, Texas 76044 |
| 34 | **First Baptist Church of Burleson**<br>***(Primera Iglesia Bautista de Burleson)***<br>317 W. Ellison St.<br>Burleson, Texas 76028 |
| 35 | **First Baptist Church of Lillian**<br>***(Primera Iglesia Bautista de Lillian)***<br>10552 CR 519<br>Lillian, Texas 76061 |
| 36 | **Church of the Holy Comforter**<br>***(Iglesia del Santo Consolador)***<br>209 E. Wardville St.<br>Cleburne, Texas 76031 |
| 37 | **United Presbyterian Church**<br>**(Iglesia Presbiteriana Unida)**<br>1510 W. Westhill Dr.<br>Cleburne, Texas 76033 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 38 | **Johnson County ESD No.1 Station 83**<br>***(Estación 83 de la ESD n.o. 1 del condado de Johnson)***<br>2800 CR 913<br>Joshua, Texas 76058 |
| 39 | **Victory Family Church**<br>***(Iglesia Familiar Victoria)***<br>455 NW John Jones Dr.<br>Burleson, Texas 76028 |
| 40 | **The Heights Church-Burleson**<br>***(Iglesia de Heights-Burleson)***<br>342 SW Alsbury Blvd.<br>Burleson, Texas 76028 |
| 41 | **Quality Suites Burleson**<br>***(Quality Suites Burleson)***<br>321 S. Burleson Blvd<br>Burleson, Texas 76028 |
| 42 | **New Hope Community Church**<br>***(Iglesia Comunitaria Nueva Esperanza)***<br>11965 CR 506<br>Venus, Texas 76084 |
| 43 | **Countryside Baptist Church**<br>***(Iglesia Bautista del Campo)***<br>1390 S. Main St.<br>Mansfield, Texas 76063 |
| 44 | **Annette Perry Elementary School**<br>***(Escuela Primaria Annette Perry)***<br>1261 S. Main St.<br>Mansfield, Texas 76063 |

**November 3, 2026**
**Election Day Locations**

| Voting Pct. | Name & Address |
|---|---|
| 45 | **First Baptist Church of Godley**<br>***(Primera Iglesia Bautista de Godley)***<br>101 E. Allen Ave.<br>Godley, Texas 76044 |
| 46 | **Pct. 4 Maintenance Facility**<br>***(Centro de Mantenimiento del Recinto 3)***<br>4300 E. FM 4<br>Cleburne, Texas 76031 |
| 49 | **NorthPointe Church**<br>***(Iglesia NorthPointe)***<br>2450 SW Wilshire Blvd.<br>Burleson, Texas 76028 |
| 50 | **Crossroads Church of Cleburne**<br>***(Iglesia Crossroads de Cleburne)***<br>111 N. Pendell Ave.<br>Cleburne, Texas 76033 |

COST OF SERVICE. Central Appraisal District of Johnson County shall pay for services, supplies, and equipment in occordance with the following estimated cost schedule. Central Appraisal District of Johnson County will be liable to pay all the expense that have. endured; and a 10% administration fee

**Central Appraisal District of Johnson County : 2026 NOVEMBER 3RD**
**Contracted Election with Johnson County/Shared Ballot 10 EV & 45 ED Location.**
**Pct. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, & 50**

| | Estimated Cost |
|---|---|
| **1. VOTING EQUIPMENT, TABULATION NOTICE, AND BUILDING RENTAL** | |
| (X) Rental ES&S DS950 Tabulator | $500.00 |
| (X) Rental ES&S Express Vote for HAVA | $2,000.00 |
| (X) Programming Charges/Coding/Media/ shipping for DS950 Central Count & Express Vote | $4,000.00 |
| (X) Printing Ballots/Layout/Spanish Coding/Shipping | $6,000.00 |
| (X) Publish Notice of Tabulation Test | $75.00 |
| (X) Building Rental/Mileage Reimbursement | $1,500.00 |
| **2. CENTRAL COUNT EXPENSES** | |
| (X) CCS Personnel | $1,000.00 |
| (X) Early Voting Ballot Board Personnel | $2,000.00 |
| (X) Provisional/Late Ballot Board Personnel/Hand Count Audit | $1,000.00 |
| (X) Security | $800.00 |
| **3. ESTIMATED EARLY VOTING COSTS** | |
| (X) Ballot by Mail JCCAD | $3,000.00 |
| (X) Early Voting Personnel | $12,000.00 |
| (X) Early Voting Supplies | $1,000.00 |
| **4. ESTIMATED ELECTION DAY COSTS** | |
| (X) Election Day Personnel | $16,000.00 |
| (X) Election Day Supplies | $4,500.00 |
| Subtotal ..... | $55,375.00 |
| **5. CONTRACT ADMINISTRATIVE FEE & TOTAL COST** | |
| 10% of Subtotal | $5,537.50 |
| **TOTAL COST .....** | **$60,912.50** |

*Please note that the cost provided is only an estimate.

**Cost may vary based how many entities contract with the county and on final services rendered.